

**Application Procedures for Registration of a Person who Intends to Newly Engage in Radiation
Handling and Other Operations in FY2025 (Notice)**

In accordance with the Regulations Regarding Control of Radioisotopes, etc. at Kyoto University (established based on Notification 50, 2019), the Radiation Management Division and Occupational Welfare Division, Agency for Health, Safety and Environment, Kyoto University, will hold a Pre-registration Education and Training (Courses) and Medical Examinations for those who will be engaged in handling radioisotopes, etc. (radioisotopes and contaminated objects), radiation generating apparatuses or X-ray generator-related apparatuses as shown in the attached sheet. If there is anyone in your department who wishes to apply, please make it public that they can apply according to the attached guidelines. Please note that this is the only notice that will be provided regarding the registration application process for the new fiscal year.

Attachment 1: Implementation Guidelines

Attachment 2: Schedule for Pre-registration Education and Training (RI/X-Ray)

(for prospective participants and administrative staff)

Attachment 3: Pre-registration Education and Training (RI/X-Ray) Program

Attachment 4: Schedule for Medical Examinations (for those who have taken pre-registration education and training, and those who have been exempted the mandated education and training)

Attachment 1 (Implementation Guidelines)

In accordance with the university regulations, all personnel engaged in radiation handling and other operations must attend the prescribed education and training, and undergo medical examinations prior to starting work.

1. The Agency for Health, Safety and Environment will hold Pre-registration Radiation Education and Training and Pre-registration X-ray Education and Training in accordance with the university regulations. Those who wish to attend the course are requested to apply for the course according to the attached "New Applicant Manual".

(1) Course contents and the number of hours that must be taken are listed in the attached program. Please be sure to take all course content. Registration cannot be approved if there are course contents that have not been taken or if the number of hours is insufficient.

(2) Those who use only on-campus X-ray generator-related apparatus are required to take the Pre-registration X-ray Education and Training. Those who will be engaged in radiation handling work at the radiation facilities (Establishment) on campus and will be using radiation at off-campus joint-use facilities, etc., are required to take the Pre-registration Radiation Education Training.

2. Those who wish to receive medical examinations should follow the procedures below to make an appointment for the date of blood collection.

(1) The medical examination will conduct a blood test and a medical interview.

(2) Those who have completed the Pre-registration Education and Training or have been approved to be granted an exemption from the Education and Training will be notified of the website of the web-based medical interview. Please fill out and submit the medical interview form on the website as soon as you receive the notice.

(3) The blood test will be conducted at a designated date and time by appointment.

(4) Please note that, as a general rule, health checkup decisions are not made based on blood test results from external institutions.

† To be registered as a person engaged in radiation handling and other operations, both the completion of the Education and Training and results of medical examinations must be verified by the applicant's belonged department.

3. Kyoto university Radiation Users' Management System (KRUMS)

In order to properly register those who intend to engage in radiation handling work, the university uses the "Kyoto university Radiation Users' Management System (KRUMS)" managed and operated by the Radiation Management Division, Agency for Health, Safety and Environment. Various application

procedures for those who apply for registration are carried out through this system. Please access the system from the following URL;

<https://krums.esho.kyoto-u.ac.jp/> (Limited to on-campus)

To ensure information security, access to this system is limited to the campus network (kuins-III). If you access the system from off-campus, please connect to kuins via VPN connection, etc., referring to the website of the Institute for Information Management and Communication, Kyoto University.

FY2025 Schedule for Pre-registration Radiation / X-ray Education and Training

Date and Time	Contents	KRUMS Application Period
April 21, 2025 Mon 10:00~15:30	RI (Japanese version)	April 2, 2025 ~ April 11, 2025
April 22, 2025 Tue 13:30~15:40	X-rays (Japanese version)	
April 23, 2025 Wed 10:00~15:30	RI (Japanese version)	
May 12, 2025 Mon 10:00~15:30	RI (Japanese version)	April 2, 2025 ~ April 23, 2025
May 13, 2025 Tue 10:00~15:30	RI (Japanese version)	
May 14, 2025 Wed 10:00~15:30	RI (English version (for foreigners))	
May 15, 2025 Thu 13:30~15:40	X-rays (Japanese version)	
May 16, 2025 Fri 13:30~15:40	X-rays (English version (for foreigners))	
June 26, 2025 Thu 13:30~15:40	X-rays (Japanese version)	May 19, 2025 ~ June 9, 2025
June 30, 2025 Mon 10:00~15:30	RI (English version)	
July 4, 2025 Fri 10:00~15:30	RI (Japanese version)	
September 18, 2025 Thu 13:30~15:40	X-rays (Japanese version)	August 20, 2025 ~ September 3, 2025
September 19, 2025 Fri 10:00~15:30	RI (Japanese version)	
October 24, 2025 Fri 10:00~15:30	RI (Japanese version)	September 26, 2025 ~ October 9, 2025
November 5, 2025 Wed 10:00~15:30	RI (English version)	
November 6, 2025 Thu 13:30~15:40	X-rays (English version)	
December 1, 2025 Mon 13:30~15:40	X-rays (Japanese version)	November 6, 2025 ~ November 19, 2025
December 3, 2025 Wed 10:00~15:30	RI (Japanese version)	

FY2025 Schedule for Pre-registration Radiation / X-ray Education and Training

Date and Time	Contents	Deadline for the list of scheduled participants
April 21, 2025 Mon 10:00~15:30	RI (Japanese version)	April 14, 2025 14:00
April 22, 2025 Tue 13:30~15:40	X-rays (Japanese version)	
April 23, 2025 Wed 10:00~15:30	RI (Japanese version)	
May 12, 2025 Mon 10:00~15:30	RI (Japanese version)	April 24, 2025 14:00
May 13, 2025 Tue 10:00~15:30	RI (Japanese version)	
May 14, 2025 Wed 10:00~15:30	RI (English version (for foreigners))	
May 15, 2025 Thu 13:30~15:40	X-rays (Japanese version)	
May 16, 2025 Fri 13:30~15:40	X-rays (English version (for foreigners))	
June 26, 2025 Thu 13:30~15:40	X-rays (Japanese version)	June 10, 2025 14:00
June 30, 2025 Mon 10:00~15:30	RI (English version)	
July 4, 2025 Fri 10:00~15:30	RI (Japanese version)	
September 18, 2025 Thu 13:30~15:40	X-rays (Japanese version)	September 4, 2025 10:00
September 19, 2025 Fri 10:00~15:30	RI (Japanese version)	
October 24, 2025 Fri 10:00~15:30	RI (Japanese version)	October 16, 2025 14:00
November 5, 2025 Wed 10:00~15:30	RI (English version)	
November 6, 2025 Thu 13:30~15:40	X-rays (English version)	
December 1, 2025 Mon 13:30~15:40	X-rays (Japanese version)	November 20, 2025 14:00
December 3, 2025 Wed 10:00~15:30	RI (Japanese version)	

FY2025 Pre-registration Radiation Education and Training for Radioisotope Handling Operations, etc.

【Timetable】

1 0 : 0 0	
↓	① Guidance
1 0 : 0 5	
↓	② 『Fundamentals for ensuring safe handling of radiation』
1 1 : 0 5	
↓	③ 『Relevant laws and regulations, the Program, and the Internal Rules』
1 1 : 4 0	
↓	④ 『The radiation effects on human bodies』
1 2 : 1 0	
↓	《Lunch and Break》
1 3 : 1 5	
↓	⑤ 『Safe handling of sealed Radioisotopes』
1 3 : 4 5	
↓	⑥ 『Safe handling of unsealed Radioisotopes:』
1 4 : 2 5	『Safe handling of a Radiation Generating Apparatus and an X-ray Generator
↓	⑦ Related Apparatus』
1 4 : 5 5	
↓	⑧ 『Examples of past radiation accidents』
1 5 : 2 5	
↓	⑨ Guidance
1 5 : 3 0	

FY2025 Pre-registration X-Ray Education and Training for handling of X-Ray Generator-related Apparatuses

【Timetable】

1 3 : 3 0

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① Guidance

1 3 : 3 5

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② 『The radiation effects on human bodies』

1 4 : 0 5

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③ 『Relevant laws and regulations, the Program, and the Internal Rules』

1 4 : 3 5

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④ 『Safe handling of X-ray Generator-related Apparatuses and past examples of radiation accidents』

1 5 : 3 5

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⑤ Guidance

1 5 : 4 0

Attachment 4 (Medical Examinations)

FY2025 Schedule for Pre-engagement Blood Tests

Blood test Date and time	Blood test Venue	Application Deadline	remarks
April 4, 2025 Fri 14:00~16:00	Radiation Management Department (Faculty of Medicine Campus)	March 27, 2025 14:00	*Refer to
April 7, 2025 Mon 10:00~12:00	Radiation Management Department (Faculty of Medicine Campus)		
April 8, 2025 Tue 15:00~17:00	Radiation Management Department (Faculty of Medicine Campus)		
April 24, 2025 Thu 14:00~16:00	Radiation Management Department (Faculty of Medicine Campus)	April 14, 2025 14:00	
April 25, 2025 Fri 10:00~12:00	Radiation Management Department (Faculty of Medicine Campus)		
May 20, 2025 Tue 10:00~12:00	Radiation Management Department (Faculty of Medicine Campus)	April 25, 2025 14:00	
May 21, 2025 Wed 10:00~12:00	Katsura Campus		
May 23, 2025 Fri 14:00~16:00	Uji Campus		
May 26, 2025 Mon 15:00~17:00	Radiation Management Department (Faculty of Medicine Campus)		
June 10, 2025 Tue 10:00~12:00	Radiation Management Department (Faculty of Medicine Campus)		
July 7, 2025 Mon 10:00~12:00	Radiation Management Department (Faculty of Medicine Campus)	June 19, 2025 14:00	
August 27, 2025 Wed 14:00~16:00	Radiation Management Department (Faculty of Medicine Campus)	August 8, 2025 14:00	
October 14, 2025 Tue 14:00~16:00	Radiation Management Department (Faculty of Medicine Campus)	September 29, 2025	
November 19, 2025 Wed 10:00~12:00	Yoshida Campus	November 4, 2025 14:00	
November 25, 2025 Tue 14:00~16:00	Yoshida Campus		
December 5, 2025 Fri 10:00~12:00	Radiation Management Department (Faculty of Medicine Campus)	November 21, 2025	
January 22, 2026 Thu 10:00~12:00	Radiation Management Department (Faculty of Medicine Campus)	January 8, 2026 14:00	
February 25, 2026 Wed 14:00~16:00	Radiation Management Department (Faculty of Medicine Campus)	February 12, 2026	

- medical personnel
- Continuing registrants who have not had a blood test for more than 10 years
- Persons eligible for omission of pre-registration training